

Professional Profile

'A compassionate Nanny with over 13 years' experience and a remarkable ability to quickly establish robust bonds with babies, infants, toddlers and young children'

Educated in childhood education and development, is committed to promoting a child's physical, mental, and emotional development. Skilled in a wide range of household procedures with the ability to prepare meals, provide pet care, and ensure the upkeep and cleanliness of household areas. Exhibits the communication skills required to build strong relationships with families and to entertain children with engaging activities. CPR certified and First Aid trained, and dedicated to ensuring child well-being and safety.

Core Skills

- Early Childhood Education
- Meal Preparation
- Staff Leadership / Management
- Child Psychology
- Homework Supervision
- Health & Safety Measures
- Childcare / Babysitting
- Housekeeping
- Complaints Resolution

Career Summary

Aug 2017 – Present **ABC Homecare Services, London**
Nanny

Outline

Singlehandedly looking after 3 children within the assigned house by supporting them throughout the day and creating a positive stress free environment; reporting to the parents.

Key Responsibilities

- Preparing children for the day which includes feeding them at breakfast, getting them dressed, packing snacks and lunches, and driving them to school.
- Playing games, sports, and other fun and educational activities to entertain the children.
- Performing light housekeeping duties such as the laundry, providing pet care, buying the grocery shopping and running errands in order to support the daily routines of the family.
- Preparing and cooking light, healthy meals, and cleaning up bottles and dishes.
- Picking the children up from school, assisting them with homework, bathing the children and getting them ready for bed.
- Helping the children to clean their rooms, and keeping the children's play, bedroom and general household areas clean and tidy.
- Keeping an eye out for the children at all times and being a role model by setting a good example.
- Maintaining a nanny log and updating parents throughout the day.

Key Achievement

- Supported children with homework and offered additional tuition in mathematics which increased the children's test scores by 25%.

Jan 2011 – Aug 2017 **The Grange Childcare Services, London**
Freelance Nanny

Outline

Provided both long and short-term nanny services for 6 different clients, and looked after up to 4 children at any given time; reported to the parents.

Key Responsibilities

- Conferred with parents to determine their childcare requirements and addressed special child care needs.
- Ensured the creation and implementation of a stimulating and nurturing environment.
- Supervise children's activities and ensured that any problems or adversities were immediately addressed.
- Prepared healthy snacks and food items for children and ensured that they were fed on time.
- Changed nappies and assisted parents with the toilet training of their children.
- Taught children appropriate manners to ensure that they interacted well socially.
- Drove children to and from school and activities, and performed light housework activities such as cleaning.

Key Achievement

- Received 4 written commendations from parents for efficiency, patience and dedication to child welfare.

Jan 2008 – Jan 2011

**The Townley Family, London
Nanny**

Outline

Provided nanny services to a family with 4 children which included both live-in and day/weekend scenarios, as well as participation in family holidays in the UK and abroad; reported to the parents.

Key Responsibilities

- Created and implemented care plans for infants and toddlers, and ensured that they were fed and changed on time.
- Obtained guidance from parents about "what works" to ensure children's comfort.
- Engaged in play with children with a view to both entertain them and assist them in learning social and cognitive skills.
- Changed nappies and ensured that children were washed and appropriately groomed
- Enforced disciplinary action when necessary, and provided children with a safe and educational environment to thrive in.

Jul 2005 – Jan 2008

**The Sandringham Private Residences, London
Live-In Nanny**

Outline

Provided daily care to 3 children under 8 years old which included the planning of age appropriate activities to encourage and prepare them to achieve developmental milestones; reported to the parents.

Key Responsibilities

- Performed housekeeping tasks which included the preparation of healthy meals for the entire family.
- Did the children's laundry and cleaned common areas and play spaces.
- Maintained the children's schedules and transported them to school, play dates and extracurricular activities.

Jan 2005 – Jul 2005

**Randstad Nanny Agency, London
Freelance Nanny**

Outline

Served as an on-call and short-term nanny for five families, often caring for sick children with only a few hours' notice; reported to the Agency Manager.

Jul 2004 – Jan 2005

**The Cleveland Residence, Spain
Au Pair (Part Time)**

Education and Qualifications

BA (Hons)

Childcare

University of Surrey (2004)

HND

Child Education & Development

London Central College (2002)

GCSEs

X9 Including English and Mathematics

London Central School (2000)

Additional Information

IT Skills

Microsoft Office including Word, Excel and PowerPoint

Interests

Fitness, Wellbeing, Running, Travel, Reading

References are available on request